



Newsletter

ISSUE 02 - JULY 2020

Resumption Guidelines for the Re-opening of Schools after the COVID-19 Pandemic Lockdown

Introduction

The long-awaited resumption date after the COVID-19 pandemic lockdown was announced by the government of Oyo State as 6th July, 2020. The school premises will be opened for academic activities for Basic 5 pupils from Monday, 20th July 2020; hence, all pupils are expected to resume on Monday, 20th July, 2020 by 8am, as late coming will not be tolerated. Prequel to this, the school management finds it imperative to roll out these guidelines and put some safety measures in place in the interest of all. The management has since ensured the following as we wait to receive our pupils after the break.

These measures include:

- Provision of LED TV in each classroom, hence, teachers teach from a remote area thus reducing frequent contacts of pupils and teachers.
- Development of a Risk Management Plan (RMP) to mitigate against potential risk in the school, which will be made available to parents on request.
- Employment of the services of an experienced consultant pediatrician to oversee the health and safety of pupils including members of staff in the school during and after the COVID-19 pandemic.
- Purchase of necessary drugs that would serve as first aid treatments.
- Fumigation of the school premises, classrooms, offices, playgrounds, laboratories, studios and rest rooms.
- Constitution of the COVID-19 taskforce for the school.
- Disinfection of buses.
- Regular disinfection of all service area in the school.
- Zigzag arrangement pattern of classrooms for the pupils in accordance with the government's stipulated guideline of two (2) meters distance apart.
- Provision of strict measures at the school's entrance for proper checks on everyone coming into the school premises. This includes:
 - Temperature checks.
 - Compulsory use of nose mask/face shield.
 - Compulsory washing of hands and use hand sanitizers
- Provision of liquid soaps and wash-hand tanks filled with water: two at the gate, one each in front of the classrooms.
- Provision of automatic liquid soap dispensers and hand sanitizers within and at the entrance of the school, two infrared thermometers at the gate to check both pupils' and parents'/guardians' temperature. However, no parent will be allowed into the school premises.

- Temporary closure of the school buttry. Hence, pupils are to come from home with anything they need to use in school and their properly packed food and/or snacks.
- Basic 5 classrooms have been sectioned into two. These classrooms have also been relocated to the ground floor for close and proper monitoring.
- Parents are to get face shields for their children. The management has also made it mandatory for the pupils to get five (5) customized nose masks from the school; two (2) of which will be given to pupils at no cost while parents are to contact the administrative officer on **09075359737** or **08032202745** for the cost of the remaining three. These nose masks will be customized with the school logo and their initials.
- All pupils must come with their personal alcohol base hand sanitizer, which should always be with them every time within the school premises.
- There will be no form of gathering such as assembly, club and/or sport activities.
- On arrival, all pupils should remain in their parent's car until it is their turn to be attended to.
- Only pupils with face shield/ nose masks will be allowed into the school premises.
- All items should be marked clearly with the name of the pupil.
- No pupil is permitted to touch the tap for any reason. Helpers will be placed at strategic places within the school premises and at various rest rooms to assist in this regard.
- Please note that no sick student will be allowed into the school premises. Students should be given the necessary treatment and confirm healthy before coming to school.
- For those not using the bus service, parents are to be in school to pick up their children latest by 2:10pm as no pupil will be allowed to wait back in the school after this time.

Fee Payments and Clearance/ Admittance

- **Payment of school fees, hostel fees** (for interested pupil), **state common entrance fees, graduation fees, common entrance preparatory class fees and transportation fees** (for interested pupils) should be done via electronic transfer. After payment, clearance should be printed from the portal and presented on resumption day. ***Please note that no parent or guardian will be allowed into the school premises.***
- Clearance should be given to pupils for onward presentation at the school's entry point. All parents are advised to remain in their cars.
- The resumption guideline should be printed from the portal and signed appropriately by both the parent and the pupil.
- All pupil's clearance will be done at the school gate. Account officials will be at the school gate under a canopy.

Account Details for Payment

Payment of school fees, state common entrance fees, graduation fees, common entrance preparatory class fees and transportation fees (for interested pupils) should be made into the bank account details below:

Bank name: First Bank
Account name: Lariken N/P School
Account number: 2033966368

Please note that the following will be uploaded on your child's portal on the school's website

1. **Resumption guideline for pupils** (which should be downloaded, signed by both parent and the pupil and be submitted at the point of entrance into the school on the first day of resumption).
2. **Financial clearance** (which should be downloaded after making the all fees payment.
3. **Bed/room space allocation** (for pupils staying in the school's hostel).

It is very important that these documents are downloaded and presented before entry into the school premises on the day of resumption.

Preparation for Common Entrance Examination

- To compliment the effort of the teachers and prepare the pupils for their upcoming common entrance examination, Saturday lessons will continue. Online classes will hold on first, third and fifth Saturdays of the month while physical Saturday classes will hold on second and fourth Saturdays of the month.

Classroom Conduct

- All pupils must wash their hands at the wash-hand point provided before entering the classrooms.
- Face shield/ nose mask **MUST** be worn at all times within the school premises.
- Pupils are not allowed to move from their allotted chairs and tables to another.
- There will be no breaks. Pupils are only permitted to relax at designated times by the school authority.
- Pupils will not be allowed to share any material in the classroom.
- There will be no hand shaking, hugging and any/or any form of physical contact of whatsoever in the classroom.
- Classroom furniture has been arranged at a distance of two meters apart. Under no condition should pupils maintain a distance lesser than two meters within and outside the classroom.
- Pupils must ensure they do not leave their seats for any reason. Each pupil is to sit on their seats as it has been marked out for them.
- No unnecessary talks in the classroom except questions are being asked by teachers.
- On no account should any pupil stand up to clean the board, touch the fan regulator or open any door or the window of the classrooms.
- Bags and personal items must be kept beside every pupil at all times.

Pupils' conduct at bus terminals and in the buses

- Please note that only pupils who have paid their transport fees will enjoy the bus service.
- All pupils must use face shield/ nose mask before boarding and while inside the bus.
- A minder has been assigned to each bus. Pupils will be allowed into the bus after their temperature has been checked and their hands have been properly sanitized.
- Only two pupils will be allowed to sit on a row with one pupil on the front seat in the bus.
- Any physical interaction (talking, shaking of hands e. t. c) is totally prohibited in the bus.
- Under no condition should pupils close the window or the door of the bus.

- Pupils are not permitted to stand or change their seats while in the bus.
- Pupils must obey all instructions passed by either the driver or the bus minder.
- Pupils must not eat, drink or share things in the bus.
- The school buses will be disinfected on daily basis.
- All pupils must line up with two (2) meters social distance between them before entering the bus.
- Pupils must be at the bus terminals with their nose mask or face shield.

Hostel Arrangement and Conduct:

- A room will be allocated to three pupils/students and no pupils/students under any circumstance should leave his or her room/bed-space.
- All boarders are expected to come with a pack of Vitamin-C, which will be taken under the supervision of the college's health officers.
- No visiting days. Parents are to talk to their children using the hostel lines.
- Pupils/students are not allowed to share any item e.g. bucket, cutlery, cup etc.
- Pupils/students are not allowed to use the common room.
- No exchange of materials and stationery e.g. textbooks, notebooks, jotters etc.
- Pupils/students are to maintain two (2) meters distance at all time.
- Pupils/students must wash their school uniform and every other clothes worn for a day and sun-dry them immediately they return from school.
- Pupils/students are to take their bath after school daily.
- Pupils/students must wash their hands before entering the hostel using the wash hand points provided.
- No sporting activities or gathering in the hostel.
- Movement within the hostel should be done when necessary as all pupils/students are to adhere to the hostel routine.
- Pupils/students are advised to obey instructions on the use of the restrooms as it will be provided by house managers.
- Eating in the dining hall will be by gender and two meters social distance must be maintained at all times.
- Individual hand sanitizers should be used after handling surfaces like door handles.
- On resumption, the recommended female hairstyle is **All-back** while male hairstyle is **Skin** or **Low cut without pathing**. Pupils/students are to keep to this.

Enquiries

Until global normalcy restored, parents are advised to make use of the following lines below for enquiries and complaints to avoid contacts in the administrative office except when deemed totally necessary.

- **Account Department:** 08058548348, 09075359737.
- **Administrative Office:** 08032202745.
- **Academics Office:** 07017222841.
- **Female hostel:** 09065424586, 07035671991.
- **Male hostel:** 09031391241, 09065400793.
- **Director's Office:** 08051037305.

Reminder

Please note that the following will be uploaded on your child's portal on the school's website

1. **Resumption guideline for pupils** (which should be downloaded, signed by both parent and the pupil and be submitted at the point of entrance into the school on the first day of resumption).
2. **Financial clearance** (which should be downloaded after making the all fees payment).
3. **Bed/room space allocation** (for pupils staying in the school's hostel).

It is very important that these documents are downloaded and presented before entry into the school premises on the day of resumption.

Conclusion

For other service areas in the school, detailed guidelines are provided in the Risk Management Plan (RMP). Pupils will be given an orientation on mode of operations during this period. They are expected to keep to them fully. We seek parent's cooperation in emphasizing these guidelines to their children. Kindly acknowledge accordingly.

Attestation

I, _____, parent(s) of _____ in KG/NUR/Basic __ attest that I and my child(ren) have read the above guidelines and will be strictly adhere to for safety measures.
Thank you.

Parent's signature and date

Student's signature and date